Bedgrove Residents & Community Association
Registered Charity no. 1010279

Health & Safety Policy

Introduction

This policy is to provide and maintain safe and healthy working conditions and environment for all our volunteers and users and any other people who are directly affected by our activities, such as members of the public at our events.

The Bedgrove Residents & Community Association Management Committee has overall responsibility for health and safety in the organisation, and for ensuring that it fulfils all its legal responsibilities. It recognises that it is the duty of Committee members and volunteers to uphold this policy and to provide the necessary funds and resources to put it into practice.

The Bedgrove Residents & Community Association Management Committee is committed to ensuring that all its activities are safe and it will do whatever it can to provide for the health, safety and welfare of all volunteers, members and visitors ensuring that risks to volunteers, members and visitors are minimised at all times.

It will observe the Health and Safety at Work Act 1974 ("HASAWA") and all relevant regulations and codes of practice made under it.

This policy will be reviewed every 2 years by the management committee.

Responsibilities

- Assessing the risk to the health and safety of volunteers, members and visitors and identifying what measures are needed to comply with its health and safety obligations.
- Ensuring that venues or vehicles used for trips are safe and without risk to health including safe ways of entering and leaving.
- Ensuring that equipment is safe and well maintained.
- Providing information, instruction, training and supervision to volunteers in safe working methods and procedures as required.
- Encouraging volunteers and members to co-operate in ensuring safe and healthy conditions and systems by effective joint consultation.
- Establishing emergency procedures as required.

Risk Assessments

The responsible committee member will ensure that all premises and tasks are assessed in line with the current relevant legislation. Assessments will be repeated when there is a

- trip or event to organise
- change in legislation

- change of premises
- significant change in work carried out
- transfer to new technology

or any other reason which makes original assessment not valid.

This policy was adopted at a meeting of Bedgrove Residents & Community Association on 8th August 2023 and will be reviewed at least every 2 years.

Signed:……M BROAD……Position……CHAIR

Signed:……J CHEEK……Position……TREASURER

Date that next review is due: 8th August 2025